

ORRRC Trustee Meeting

August 8, 2024

Meeting Location: Dayton Foundation – Rooms 130 A & B



Attendees:

- Peter Qumsiyeh – President & RD
- Jennifer Summers – Vice President & RD
- Eddie Weaver – Treasurer, RD & Timing Team
- Jen Yoak – Trustee, RD & Timing Lead
- Robert Faux – Trustee & RD
- Kevin Johnston – Trustee & RD
- Karen Gildow – Trustee & RD
- Rebekah Taylor – Trustee & RD
- Micah Lipps – Trustee & RD
- Andrea Van Sickle – Trustee & RD
- Shannon Miller – Trustee & RD
- Alexander T. Chappars – Member & RD
- Kayla Edwards – Member & RD

Agenda / Meeting Minutes

- Meeting called to order by Peter at 7:03 PM.
- Approval of July's Meeting Minutes. (Jim via email)
 - Jim sent out Draft 2 of the minutes. Changes included moving details about discussions to an appendix at the end.
 - Robert motions to approve the trustee meeting minutes; Eddie seconds; no opposed, Motion passes. (no abstentions).
- Financials. (Eddie)
 - Accounts: Checking \$15,292.95; Ancillary \$0.00; Savings \$41.67
Money Market \$223,989.58. Total of all accounts: \$239,324.20.

(Est. Yearly ops costs: \$365,648)

- Financial Notes:
 - The quarter is deposited! 😊 Accounted for in Tadmor.
 - Bill came late for Frostbite sweatshirts, which is why the amounts look different.
 - Very good for the year, thanks to marathon and ultras all doing well; most stable finances since 2017
 - Moving to money market has bumped interest from \$20-ish range to \$500+ each month
- Rebekah motions to approve the financials; Micah seconds; Motion passes, no opposed. (Eddie abstains)

- Funding Considerations
 - None

- Community Outreach
 - AF Marathon Expo – if there's interest to volunteer and staff, we can ask about trying to get a complimentary booth; Robert said he had provided the login for the application to officers, unsure about timing and if it's too late. Peter said we can still look, worst is find out no. Several people would be available. Eddie located the logon info, if needed. Peter said he has a contact to reach out to – and will actually see the new RD this weekend (Chris M.). Update by end of the meeting – booth is secured and will just need to be staffed.
 - Dayton.com – Shannon – wanted to share this option with the club. She used to get word out about Xenia Marathon – events listing, all free to post anything, could be a good way to bump registrations. If you pay a small fee (\$10 enhanced-single fee, \$15/day featured, or \$20/day premium), it can be highlighted more. Might be used by news outlets when they're promoting what's going on in the area. Showed site and how to submit an event. Eddie suggested making part of RD checklist and that the fee could be covered by the club (i.e., not part of race budget). Would have to

submit for reimbursement. Don't pay for the option of a Facebook ad, because we can do it through the club account more cheaply/easily.

- Kayla also suggested Meetup.com as place to post.

- Pre-Race Reports: Jennifer

- Lou Cox – Doug submitted – awaiting permit, same course, needs volunteers
- Germantown 50k – Rebekah (in person and submitted)
 - Participation numbers are low – 21 signed up. Not sure why, likely the East Fork races, which are new. Typical/average is around 70.
 - Wondering with those numbers and the typical no-shows, could it only be 10 runners? It's the 30th year, lots has gone into design, advertising, awards, finisher patches. Very concerned.
 - Will get posted on Dayton.com; other suggestions for sites and other races to help promote.
 - One week before Air Force
 - Add 25k distance as an option? They considered and decided against to keep it a 50k-only race. But might be worth doing since the numbers are low.
 - Not seeing the same registration issues for Another Dam in August.
 - Peter suggested Lululemon donation as a draw, Rebekah unsure if that would be the same draw for an ultra crowd as a pub run group. Already have good donations from RP.
 - Have they reached out to previous runners for feedback? Yes. Maybe send a discount code to previous year runners through RSU?
 - Discussed other dates and other races that will compete for participation and volunteers.
- Stillwater – Jim submitted – permit approved, thinks the fee will be waived again; making awards; needs more volunteers
- Narrows – Danny submitted – permits in process, waiting on insurance.
- Ghost 'n Goblin – Jen and Peter (in person)

- Registration open early, almost 800 signed up, hoping for 1500
 - Finisher awards and 3-deep in age groups
 - Youth Running Challenge donations again this year (target is \$500 each to four schools/clubs)
- Turkey Trot – Margaret and Greg sent in
 - Registration opened August 1, 85 registered as of August 7
 - We have “Early Bird” pricing of \$25 until August 31.
 - Our first email blast will go out sometime in the next few days.
 - The renovations at Riverfront Park are finished and the park is beautiful.
 - We have changed the course so that runners will go through the park at the very end of the race, which will give us an accurate 5 mile course.
 - During the registration process we have included the option to purchase an embroidered “Turkey Trot” knit hat for \$15. We will donate \$5 of that to one of our charities: Miamisburg Community Foundation (for the park fund), or the Baum Opera House. Participants can choose which charity they would like the donation to go to.
 - At this point we have sold 12 hats.
 - To register, volunteer (yes, we are already signing up volunteers!), or for more information visit miamisburgtrot.com
- Post-Race Reports: Jennifer
 - Englewood 5k – Alex Chappars (in person and submitted)
 - Rained at beginning, but otherwise went well. Good attendance, no issues. No road crossing because able to use the cul-de-sac, so no issues with drivers like in 2023. Great volunteers.
 - Race participation has been variable (2023 was really high), so somewhat hard to gauge amount of supplies.
 - Wingman 10k – Eddie Weaver (in person and submitted)

- Went pretty well, moving back a week avoided Dragons 5k which likely helped participation. Will try to avoid the Dragons 5k again next year and also get request in before out of state company.
 - Needed a few more volunteers for water stop and turnaround (a few people missed it and went too far).
 - Will try advertising site
 - Possum Creek 5k – Alex Chappars (in person)
 - Lower numbers, but very hot and only a few days after Tadmor.
 - Should we consider moving the date to hit a less busy time? Discussion about possible times and other event dates. Would be nice if every month there was a shorter race for more casual participants. Early June looks like a possibility, Alex will investigate.
 - Compliments for well-marked trail and awards.
 - Is there a banner in the shed – large – that used to get put at park entrance to announce “Race Today”? No one is aware of one, but it might be buried.
 - Race radios – now have the battery and rechargeable options. Will both be put in shed; will need batteries for whoever uses them first.
- Board Discussions / Votes:
 - GRCP 10K Awards (Larry submitted extra info)
 - Jennifer followed up on details from budget – awards were \$300, entire budget. Bought multiple other things (cones, trail tape, etc) and didn’t ask for reimbursement for all of it, probably donated \$400 worth overall. Was reimbursed a total of \$92 over the \$300. If you do all the math with income, about \$20 loss beyond budgeted.
 - Jennifer recommends we absorb it this year, and then discuss awards for future years. The extra awards cannot be reused due to how they were produced.
 - Kayla said it might be possible with the right tool to remove the year and use for this race next year.

- Jennifer motions that we absorb the overage, no additional payments or reimbursements (\$92 over budget); Kevin seconds – motion passes, no abstentions.
- RRCA
 - Presentation – will wait until September for additional recap from 2024
 - 2025 convention
 - Attempting to select the three representatives for the club
 - Jennifer Summers (but wants to give others a chance)
 - Kevin Johnston (but wants to give others a chance)
 - Andi Van Sickle (but wants to give others a chance, may also present)
 - Cari Masek
 - Heather Hawkins
 - One registration was completed at the lowest price (Kevin) that can be transferred if needed. The other two will only be \$25 more.
 - Had been asked to provide short reasoning of why each person would be a good representative of the club. Short notice, but nothing received from Cari and Heather.
 - We will clarify to all interested that the coaching certifications offered would not be an option if representing the club.
 - Also need to follow guidance in by-laws/policies with order of priority. It is a policy, so could be waived by a board vote. Eddie suggests using the proposed prioritization scheme for the selection criteria this year. Peter pointed out that by current policy, we have three trustees interested for three spots, so that could also be the criteria.
 - Discussion on convention structure, interests, how to best allocate club resources.
 - Eddie motions to send the three trustees, with Heather Hawkins and Cari Masek as alternates if a trustee is unable to attend, Micah

seconds; motion passes, no opposed; Jennifer, Andi and Kevin abstain.

- Club by-law changes – Andi
 - Has been collecting by-laws from other organizations that are in the RRCA for examples. Wants to make sure what is going in is in line with other clubs. Wants to review with Doug and then decide what to bring forward to the board.
 - Has noticed some things missing – Safe Sport Compliance Policy. To help with/protect youth in sports. Looking into RRCA guidance. Would potentially require background checks, training, etc..
 - Eddie said a previous legal review said it didn't apply because the club focus is not youth sports. But, it would be worth a new look.
 - Concern is what we need to be in compliance with RRCA.
 - Kevin noted that revisions and suggestions were already provided to update our current by-laws and the plan was to edit, combine, etc as needed, not to start new.
 - Discussion about the process and how to be handled, concern about how long this is going to take.
 - Peter suggests that Andi and Doug propose a timeline and process, since they will know best about how much work needs done.
- Volunteer incentive – Kayla
 - Several ideas mentioned, for 2025 if you volunteer so many hours, at the end of the year awards/holiday party, you get recognition and receive a shirt, much like RDs get a jacket.
 - Suggested tank top this year with ORRRC logo on front and "Volunteer" down back, showed a mock-up that has been done. Rotate option with different shirts, pants, etc so people aren't getting the same thing each year.

- To track, would have a time-in and time-out column on the volunteer sign-in sheet. Would also help ensure no one is unaccounted for at the end of a race.
 - Jennifer mentioned capability of Signup Genius which show time blocks and tasks. Could it be integrated into every race? Will also email reminders to those who signed up.
 - Also want better outreach to those not on social media. Having a central database to contact for needs would be very helpful.
 - Peter suggested coming back with what the suggested hours requirements would be to plan for how many volunteers would qualify every year, and pricing of shirts to know potential budget.
 - Send any suggestions to Kayla – pick something to try and see what the results are, all agree more volunteers are needed.
 - Integration with RSU membership and volunteer question, how you found out about the club also suggested.
- Online race calendar – Kathy
 - Do we want to start confirming dates for 2025 races and switch website to show end of 2024 and start of 2025? Hoot can also help confirm when he's back in town.
- Membership Counts (Peter in agenda email)
 - 1230 total members – 68 lifetime members = 1165 (-3)
 - 807 households - 43 lifetime households = 764 (-5)
- Around the Room: (items that require a discussion or vote should wait until next month's meeting, if possible)
 - Micah – may have a twist for Camp Hook and turn it into a two-day event with a solo runner option!
 - Rebekah – thanks for suggestions on Germantown
 - Shannon – reminds everyone to send newsletter info. Kevin complimented on the content, Rebekah echoed on being well-written.
 - Kayla – reiterating offer of help with graphics for any races/RDs.

- Jen – thanks Kayla for excellent design of GNG neighborhood signs.
 - Jennifer – working on design for sticker for members with Kathy, send any suggestions for size, color, etc. RD training – looking into slow months Nov-Dec-Jan, or should it be earlier to try and recruit people for 2025 races. Consensus January with lots of early notice, get info out now. Wants collaboration from others who can speak on relevant topics, think the room we're using would be suitable.
 - Kevin – picnic August 25, deadline until this Sunday, August 11. Exact count will be turned in for food. Any RD can speak about their race at the picnic. Thanks for being sent to the conference.
 - Karen – looking for someone to help with Gift Exchange to do the outdoor work – mark course, start/finish. December 14 – Alex and Kayla volunteered. Got bikes for GNG and is donating them because of how much the race means to her with her long-time involvement. Thank you, Karen!
 - Andi – 171 people attending the picnic.
 - Robert – asks that people avoid the side conversations during the meeting so we can all hear what's being discussed, he had difficulty following at times.
 - Alex – has toys left over from his races, can be used at picnic, DeWeese, or other races. Will take to shed for use as needed.
 - Also, the website needs to be updated with the new address for our meeting location.
- Peter adjourned the board meeting at 9:05 PM.