

ORRRC Trustee Meeting

July 11, 2024

Meeting Location: Dayton Foundation – Rooms 130 A & B



Attendees:

- Peter Qumsiyeh – President & RD
- Jennifer Summers – Vice President & RD
- Eddie Weaver – Treasurer, RD & Timing Team
- Jim Bulach – Secretary & RD
- Jen Yoak – Trustee, RD & Timing Lead
- David “Hoot” Gibson – Trustee, RD & Timing Team
- Robert Faux – Trustee & RD
- Kevin Johnston – Trustee & RD
- Karen Gildow – Trustee & RD
- Rebekah Taylor – Trustee & RD
- Micah Lipps – Trustee & RD
- Andrea Van Sickle – Trustee & RD
- Shannon Miller – Trustee & RD
- Danny Sullivan – Trustee & RD
- Cari Masek – Member & RD
- Alexander T. Chappars – Member & RD
- Karl Gangloff – Member & RD

Agenda / Meeting Minutes

- Meeting called to order by Peter at 7:01 PM.
- Approval of June’s Meeting Minutes. (Jim)
 - Jim stated that he sent out Draft 3 of the minutes Wednesday evening. The latest change was a correction to the numbering of the race director equipment and supply sheds in Hoot’s update.
 - Eddie motions to approve the trustee meeting minutes; Rebekah seconds; Motion passes. (Jim, Jennifer and Danny abstained).

- Financials. (Eddie)
 - Accounts: Checking \$14,385.89; Ancillary \$0.00; Savings \$41.66
 Money Market \$233,355.25. Total of all accounts: \$247,782.80.
 (Est. Yearly ops costs: \$365,648)
 - Financial Notes:
 - ACCOUNT CHANGES: As authorized by last month's Board of Trustees meeting:
 - I closed out our Ancillary account (shown zeroized in this month's accounting)
 - I opened a Money Market account and moved our savings into it. It received nearly 5 times the interest as our Savings account received, so this is a huge win for us! #ThanksAdam
 - I could not close the Savings account, as it is the placeholder/shell for our other accounts (i.e. you start with a Savings account at our bank, and cannot close it without closing the other accounts, so we'll always have to have it), so we still have three accounts to juggle but it's worth it given the additional interest from the Money Market account
 - The money that is in the Savings account now is last month's interest plus the \$5 placeholder they make us keep in the account to keep it open. I don't intend to add/subtract from that, but we can use our Savings for any future special activities (like we had intended to use our "Ancillary Account").
 - MISSING QUARTER: A quarter (25 cents) dropped out of the money-holder at my home, and didn't make it into the bank account. There isn't a way to deposit just \$.25 at our bank though (I have to go to one of the banks that has actual people at it), so I'll try to deposit it in the future and/or hold it

for petty cash. The \$.25 is below the dollar reporting threshold to the IRS so this shouldn't cause a problem, but I'm a perfectionist so this will eat at me until I can deposit it.

- MARATHON XENIA POLICE BILL: The USPS informed us that their sorter shredded a bill from the Xenia Police Department related to the Marathon, and they just delivered it to us two months later. I paid the bill and sent an explainer on why it was late, so hopefully we don't get charged a late fee (we haven't so far).
 - Micah motions to approve the financials; Danny seconds; Motion passes. (Eddie and Kevin abstains)

- Funding Considerations
 - None

- Pre-Race Reports: (Jennifer)
 - Englewood 5K (Alex Chappars)
 - Plenty of volunteers.
 - Awards are secured.
 - 5 Rivers Metroparks Permit is secured and paid in full.
 - Englewood Fire Department is aware of the race date and time.
 - Alex also inquired if U-Haul trailer rental was acceptable and if it would be counted in the race budget?
 - Eddie responded that we have not had anyone do this, but he would not count it against the race budget as long as it is not exorbitant. He would classify this type of expense under infrastructure, such as porta-potties, EMS, etc.
 - Wingman 10K (Eddie Weaver)
 - Needs 4 to 6 volunteers to do the water stops. If you can't help, please put the word out so that these spots get filled.
 - Everything else is currently on-track!

- Tadmor 10K (Heather Hawkins and Shannon Miller)
 - We are working to get this finalized. Our race has been approved for Kyle Park on Aug. 3.
 - We would need:
 - Registration volunteers
 - At least one course marshal
 - Water stop volunteer
 - Maybe a flagger at the park entrance
 - We're calling Tipp City to reserve the shelter and filling out paperwork (which wasn't done) with Tipp Monroe Community Services. They are sending it to Shannon by email.
 - Heather is very crafty, so she will be repurposing some of the awards already in the shed.
- Possum Creek 5K (Alex Chappars)
 - Permits and overall awards secured.
 - Currently ordering finisher awards.
 - I contacted the Moraine Fire Department to notify the chief of the race date and location; had to leave a message. Going to reach out again.
 - Volunteers will be needed for this race.
- Darby Creek Bison Run 10K (Jimmy Little)
 - I have awards already purchased.
 - Hoot inquired if we have any indication that this race will stay within budget this year.
 - Eddie stated that the RD did get approval to have an extra \$100 over the typical small race budget, putting his overall budget at \$400. The justification is that everything is more expensive in that area. For example, the permit for the park is \$400, which is much higher than around here.
 - Permit is completed and snacks will be purchased before the event.

- Another Dam 50K & 25K (Karl Gangloff)
 - Was planning on doing more of a bare bones approach this year, and improve upon it in the future.
 - Has about 55 people signed up, so he is feeling better about the participation.
 - Permits and everything has been done.
 - Still doing a bunch of learning as he figures things out.
 - He has about 8 volunteers but could use a few more.
 - Ultra budgets are not budgets, but profit goals/minimums...
 - We should record and share successful methods (i.e. best practices) of managing ultra race expenditures, the marketing & signups, etc. This would make managing these longer races much easier for the race directors.

- Post-Race Reports (Jennifer)
 - 3rd Annual Challenging Perceptions Adaptive Trail Race (Josh Welhener)
 - Race Participation: **115** : 67 (5k), 15 (2miles), 33 (1mile)
 - Overall, the race was a success. We had 4 folks that used adaptive chairs and that number should increase as our partner group secures more chairs.
 - We could not have asked for a more perfect day or venue. Greene County Parks and Trails was extremely easy to work with, we had plenty of volunteers, and the weather was great. Setting the course up and taking it down was very easy and Russ Nature Reserve will definitely be the home for next year's 4th Annual Challenging Perceptions Adaptive Trail Race!
 - I just want to say thank you for everything you do for us. I have said it before, but our partnership with ORRRC is what we are looking for with other community groups. I love that our folks get to participate in a community event just like everyone else. It means a ton to us. So, thanks again. And I just looked ahead and the first Saturday in June for 2025 is June 7th. I am putting it on my calendar.

- Summer Solstice Trail Half Marathon (Kristy Tocknell and Kayla Edwards)
 - Race Participation: **107**
 - The race was very hot.
 - Water stations helped- we had ice and popsicles and pickle pops- all of which received a lot of positive reviews.
 - Great volunteers.
- 1-Mile Dash for Cash (Brett McNinch)
 - Race Participation: **127**
 - Awards went well, refreshments went perfect, weather was about 80 degrees/mostly sunny and there were no complaints. We always need very few volunteers for the race, but we had enough coverage this year. Aside from my wife and I and the typical volunteers (timing team and Karen at registration), we only had three people volunteer via the website, but that was sufficient to get us through.
 - I would be ok with passing the race to someone else to direct next year, but if nobody is interested then I will keep it going.
- Dawg Gone Long Run 50K and 50-Miler (Marilouise Beeman, Karen Dassinger, Sharon Rahe)
 - Race Participation: **91 Registered runners**
 - (34 50-milers, 57 50k runners)
 - 29 50-milers started, 24 finished
 - 54 50k runners started, 47 finished
 - The weather was hot and humid, but all runners took advantage of the water, ice, and other refreshments. Main challenge was that some course markings had been moved and tossed into a creek. A few runners missed a turn on first loop, but the situation was remedied by the second loop.
- Board Discussions / Votes:
 - GRCP 10K Awards (Larry)

- Bill Mercer (Creative Awards) sent in a \$300 bill for awards after the race directors had already submitted their expenses and were reimbursed. The challenge is that: (a) the RDs never told Eddie this bill was coming, or he wouldn't have paid them for the portion of their costs that are now over-budget by \$160, and (b) the club can't stiff a company because of the RDs, so Eddie ended up paying the bill to Creative Awards.
- Peter spoke to the RD and he seemed somewhat disgruntled.
 - The cost of the awards seemed expensive and there was a cost of pizza for the volunteers.
 - Eddie stated that the awards matched the exact amount of the \$300 budget, which seems strange.
 - The invoice was not itemized, so there is little detail to understand the costs.
- Peter suggested that we let it slide this year, but it needs to be stressed with the RD that he will be personally liable for any overages of budget in the future.
- There was much discussion among the board following Peter's suggestion.
- Hoot motioned that we pay the \$160 this year, but really stress to the RD that he will be liable for any overages next year. Kevin seconded; Rebekah opposed; Jennifer, Shannon, Andi and Danny abstained; Motion passes.
- Jennifer will discuss and stress the board's decision with the RD.
- Walkie-Talkies (Micah's findings)
 - Conducted quick research for prospective 2-way radios (walkie talkies). Of course, there are many options and price points.
 - He recommended the Motorola T210TP as an adequate choice for what we're trying to achieve. This is available in a 3-pack and this model comes with rechargeable batteries via a USB charging port. Price is \$68 at Home Depot and Amazon. *(for additional specs, refer to the Appendix at the end of the minutes)*

- There was much discussion among the board on exactly what type of radio to purchase (i.e. - throw-away batteries or rechargeable), along with where to store them.
- The radios would be very helpful at the Ultras for our volunteers working the finish line area.
- Jennifer motions to buy the \$67 rechargeable radios; Andi seconds; 7 in favor; 5 opposed; 2 abstained; Motion passes.
- Peter motions to buy the replaceable battery radios for \$33; Andi seconds; 8 in favor; 4 opposed; 2 abstained; Motion passes.
- RRCA
 - Presentation – Part 2 (Andi)
 - Andi presented her information in a slide show, which contained a lot of beneficial and useful information for the club. Jim requested a copy of the slide show, so that he can summarize in the meeting minutes.
 - 2025 Convention – interested so far:
 - Cari Masek
 - Jennifer Summers (but wants to give others a chance)
 - Andi (wants to give others a chance and is interested in being a speaker).
 - Kevin (also wants to give others a chance)
 - Peter stated that Margaret and Greg do not have an interest. He asked Jen to reach out to the timing team to see if there's any interest.
 - Peter wants to make a final decision on this in August.
- Community Outreach
 - Reynolds Health Fair – Wed July 10th from 11am-1:30pm (Peter).
 - Peter, Shannon, and Jennifer attended.
 - Peter felt it went better than last year and he had some good conversations with the attendees and organizers.
 - Jennifer expressed concern that doing this type of outreach has not proven to boost our membership numbers. In a sim-

ilar event that she worked at, we only obtained 1 new member and she pressured the guy into doing it. Is it worth it? Is there a better way to track the effectiveness of the outreach in these types of events.

- There was much discussion among the board as to how effective doing this type of outreach is versus the large effort that it takes to do it.
- Kevin asked Shannon what she thought about the event in Cincinnati at Madtree.
 - She thought that it was good. There were about 100 people there.
 - She walked around and talked to people discussing our larger events, such as our marathon and the ultras. She did not have a booth there, but passed out calendars and cards to promote the club.
 - They also put our cards in the packets of people doing a couple of 5K's in the Cincinnati area.
 - Peter asked Shannon to let us know when they plan to do this again next year, so we can decide if we want to participate.
- Sheds: Fix & Policy for access to large race shed (Hoot)
 - Door Fixed?
 - Hoot spent time with Steve, the manager of Dot's. He spent a lot of time troubleshooting the issue and determined that it was not the springs, but the door's guides. The door is not fixed yet, but it is still being worked on and Hoot feels that the guy will get it done.
 - Policy for access to the large race shed:
 - Recommend changing the lock codes on the sheds? What do people think?
 - Hoot motions that the Vice President of the club changes the combination of all three sheds at the beginning of odd years.

Jen seconds; 13 board members approved; Kevin opposes; 0 abstentions; Motion passes.

- Club bylaw changes update (Andi / Doug).
 - Still in process.
- Piloting timing integration with RunSignUp at the Stillwater 7 (Jen).
 - Jen discussed this with Jim prior to the meeting and he is agreeable to do it.
 - Jen has been working on testing out the timing system and having it link with RunSignUp, so people can sign up on their phones and we can upload results quicker.
 - She would like to make the Stillwater 7 our test race to determine how well this works, with the caveat of making it free for everyone, thus taking one degree of complication out of the mix for the first try.
 - Jim stated that historically, almost everyone who runs this race is already a club member. Last year, there may have been 4 entrants that were not members, so we may lose \$40 in revenue doing this (very minimal and well-worth the cost).
 - Jen stated that from a timing team perspective, using RunSignUp will take a little more front-end work. However, we have been asked multiple times from many people to have this ability.
 - Reasons: Eliminates sign-in on yellow sheets, people can register on their phones, instant race results on their phones, etc.
 - Eddie stated that it also has the potential to get more people to register for our races (higher attendance), because they will be able to see our races listed on the RunSignUp platform.
 - Eddie motions that we provide the Stillwater 7 with no entry fee for both non-members / members and that we provide the option to use the RunSignUp platform. Micah seconds; Motion passes.

- Executive Session (Ethics Review Committee Update).
 - At 8:39, Peter motions to go into executive session; Robert seconds; Motion passes.
 - At 9:14, the board came out of executive session.
 - Peter motions that we update the bylaws as soon as possible and that we are open to listening to any individuals that had ethics issues with club events in the past. Kevin seconds; Andi wanted to ensure anonymity, but Eddie stated that this would be difficult to do as part of discovery, especially in a board meeting where minutes must be recorded. However, the board could listen to any of these individuals in an executive session. Motion passes. (Andi abstained)
- Membership Counts (Peter)
 - 1233 total members – 68 lifetime members = 1165 (+6)
 - 812 households - 43 lifetime households = 769 (+3)
- Around the Room: (items that require a discussion or vote should wait until next month's meeting, if possible)
 - Cari – She coaches the Centerville Striders and they have a race on September 21st. If anyone has the availability to volunteer, she could really use your help. Please let her know.
 - Kevin – Three things:
 - Announced that the RRCA is offering an online class on Managing Volunteers that is taking place on Tuesday, July 23rd at 8:00.
 - Provided everyone with the invitation to attend the Dayton Distance Running Hall of Fame Induction Banquet that is taking place on August 24th.
 - At the last meeting, Al Eder left his paperwork and Kevin doesn't have his address to mail it back to him. Rebekah says that he is family, and she will get it to him.

- Hoot – Two things:
 - Has about 50 of the race calendar cards left that he will take to Runners Plus, unless anyone wants them.
 - He will also be out next month and not present at the meeting.
 - Shannon – Has a request for the newsletter with a focus on the runner's spotlight. Would like ideas from people on possible candidates to be highlighted. For August, she has a couple members in mind.
 - Jen – Keep an eye out, we should be opening the Ghost n Goblin registration within the next week or two.
 - Jim – Will be on vacation during the August meeting, so he will need someone to record the minutes. Jen agreed to do this.
 - Jennifer – Three things:
 - Has reserved the Dayton Foundation for all of our meetings in 2025. However, the 2nd week of August is not available, so we can either move the meeting up or back a week, or we can find a different location for that week. Peter stated that he would prefer to keep it the same week, so we should find a different location for the month of August.
 - For next month's August meeting, there was some confusion as to the start time, with some documentation has it listed as 7:30. After a brief discussion among the board, it was decided that the meeting will start at the typical 7:00 time, even if we need to do the first 30 minutes outside (if the room is unavailable).
 - Also, the website needs to be updated with the new address for our meeting location.
- Peter adjourned the board meeting at 9:26 PM.

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APPENDIX: Motorola T210TP Specs

○ Weblink

- <https://www.homedepot.com/p/Talkabout-T210TP-Rechargeable-Two-Way-Radio-om-Black-with-Red-3-Pack-T210TP/315659789#overlay>

○ About This Product

- Affordable Communication for The Active Family: Fully featured, tough and stylish, the TALKABOUT T210 walkie-talkie is the ideal way to stay connected during outdoor adventures. At home, on the campsite, at a festival or simply hiking, the TALKABOUT T210 keeps you in touch. The easy pairing button makes setup a breeze and with USB charging, you can power up in a more convenient way. It is also license free and includes key features such as LCD display, 22 channels and up to 20 mi. range*, with no call charges.
- Highlights:
 - FRS radios - license free
 - Easy pairing
 - 22-channels - 121 privacy codes
 - Dual power
 - USB charging
 - Backlit display
 - Battery life - approximately 18-hours with included 800 mAH battery
 - Compatible with other FRS radios regardless of brand by being on the same channel and privacy codes
 - NOAA weather radio and alerts
 - 25-mile range mountain peak to valley
 - 5-mile range open water
 - 1 mile range neighborhood