

ORRRC Trustee Meeting

February 8, 2024

Attendees

Note: Annual Members Meeting held in-person at the Antioch Shrine – Downtown Dayton.



- Peter Qumsiyeh – President & RD
- Robert Faux – Outgoing Vice President & RD
- Jennifer Summers – Incoming Vice President, RD & Timing Team
- Eddie Weaver – Treasurer, RD & Timing Team
- Jim Bulach – Secretary & RD
- David (Hoot) Gibson – Trustee, RD & Timing Team
- Karen Gildow – Trustee & RD
- Kevin Johnston – Trustee & RD
- Jen Yoak – Trustee, RD & Timing Lead
- Nick Alexander – Trustee & RD
- Rebekah Taylor – Trustee & RD
- Micah Lipps – Trustee & RD
- Cari Masek – Trustee
- Andrea Van Sickle – Trustee
- Shannon S. Miller – Trustee
- Kathy Robbins – Lifetime Member, Webmaster & Membership Coordinator
- Margaret Hurley – Lifetime Member, Election Committee, & RD
- Greg Bell – Lifetime Member, Election Committee, & RD
- Kathleen Tiller – Lifetime Member & RD
- Kim Johnston – Member & RD
- Ronda Bennett – Member & RD
- Denny Bennett – Lifetime Member
- Carol Bennett – Lifetime Member
- Tom Tiller – Lifetime Member
- Amanda Qumsiyeh – Member
- Max Qumsiyeh – Member
- Leo Qumsiyeh – Member
- Ruth Alexander – Member
- Jeff Shore – Member
- Kevin Thieke – Member
- Kate Bausman – Member

Agenda and Minutes for the Annual Membership Meeting

- Annual Meeting of Members called to order at 7:00 PM by Peter.
- Roll Call – Name and position of those present.
 - All present introduced themselves.
- Eddie gave a summary on the club's Annual Financials.
 - For the year, we are \$40K to the positive. However, we did have a bunch of expenses that carried over, so realistically looking at a year over year, we are actually about \$30K to the positive, which is very good.
 - Expenses include \$9.2K in charitable work, such as the Turkey Trot giving money to the food pantry, etc.
 - Our annual revenue for the year is \$338K, which seems like a lot, but we have operating costs of \$351K.
 - Overall, our financial health is good. It's the best that it has been since 2018.
 - Denny asked if the Turkey Trot was the majority of the expenses. Eddie answered that shirts are the biggest expense. Shirts for the Turkey Trot being the biggest, followed by the Ghost n Goblin. The Turkey Trot does have the biggest block of expenses, but it also generates the most revenue.
 - Note of importance: Because the club has very large up-front expenses for the larger races that must be paid before the receipt of revenue, it is critical for the club to have large cash reserves.
- While waiting for the election results, Peter asked the membership if they have any questions, financial or anything else, that they would like to ask?
 - Ronda asked about the budget for races and how it works, especially since she is RD'ing the Vandalia 5K.
 - Eddie explained that budgets are setup by a finance committee, typically in the October time frame. The committee decides how much a race director can spend for their race as they analyze all expenses for the entire year. For small races, this is typically \$300.
 - The \$300 would mostly be used for awards and food.
 - Anything else that is a board mandate, such as permit fees, porta-potties, required police or ranger personnel, etc, does not come out of the race directors budget. It is covered elsewhere in the club's budget.

- If for some reason a race director believes that they will exceed the budget, they must come to the board prior to their event and petition for approval of an increase. If they do not, the race director would be liable for the excess expenses.
- Nick questioned if it was the 40th anniversary of the Frostbite 5, and if it was the 40th anniversary of the club as well? The answer is “no,” they are both older than 40 years.
 - Eddie informed everyone that the club’s birthday is next Monday, February 12th. Legally, the club has been in existence since 1981.
- Kevin Thieke asked about the availability of the club calendars of which Karen said she had them with her to distribute to those requesting them.
- Jen stated that we sometimes get requests from the public for the club to do timing at their events. This is something that we do not do since we are all volunteers and are dedicated to the large number of races that the club holds. Eddie expanded upon additional reasons why the club will not, and should not, do this.
- Peter stressed the importance of having active volunteers in the club. He was also very appreciative that we have 20 nominees for the board of trustees, but only 15 will be elected to the board. He highly encouraged those that do not get elected to continue to volunteer and give their time to the club in other ways, which is always needed and invaluable. Areas such as the timing team, which is all volunteers, is one area. The club has about 40 races throughout the year and having more help would be very helpful.
- Rebekah asked a question about membership expiration notifications. Do reminders automatically get sent out? Jen stated that the way RunSignUp is setup, it does not make it easy to do this. Hoot stated that if we upgrade our system, then in a year or so, this should be a feature that we will have and be able to use.
- Annual Club Focus (Andrea).
 - Passed out a handout of the preliminary plan / thoughts for the annual club focus. She presented an overview to the membership.
- Nick asked about the possibility of having a setup team for our races. It is a lot for race directors to have to do this, especially those that live further away and have races much farther from the shed.

Having race supplies available somewhere closer to the northern locations, would make things much more convenient.

- Peter stated that the race director has the option to make this part of what they have their volunteers do. A volunteer living closer to the shed could pick up the supplies and transport them to the race location.
- Eddie showed off the 2024 Soar Medal and gave kudos to the supplier and their pricing.
- Kathleen talked about the Grand Prix and encouraged people to sign up.
- Jim –
 - Let everyone know that he sent the Team Series race schedule to Kathy Robbins, who updated the website. Before doing this, the schedule on the website was from a couple of years ago. It was not updated at all last year.
 - We have successfully moved the timing of the Turkey Trot from Stack Sports (End Results) to Can't Stop Timing. Stack Sports officially recognized our contract termination letter and a new contract with Can't Stop Timing has been written and signed by all parties.
- Rebekah gave a status update on the Xenia Marathon.
 - Registration is going very well. We have over 500 people signed up at this point.
 - Volunteers are starting to trickle in. We need more, especially course marshals, so if you can help, we'd love to have you.
 - We are going to have a breakfast menu this year.
 - There is a survey on RunSignUp for all registrants to elect whether or not they want the post-race meal. This should help with the budget and ensure that we are not purchasing more food than what is needed.
 - Kelsey has the medals designed with mock-ups coming soon.
 - The YMCA parking lot will be closing at 7 AM to prevent arrivals from interfering with the starting line of the marathon.
 - Eddie stated that quite a few participants chose to receive no shirts for the marathon, which is very much appreciated and helps with the budget.

- Micah discussed the Camp Hook 4-hour Trail Relay Race.
 - The race sold out in 4 and half days.
 - We do have a wait list of teams that were late in the sign-up game.
 - There are 36 teams signed up and the women took charge. There are 60 women and 36 men on the various teams.
 - Camping is free on Friday night for those who desire to be one with nature.
 - There will be a poker run @ 7 pm that will cover the 1.85ish mile relay loop; The two best hands will win prizes.
 - ORRRC will provide S'mores ingredients.
 - New awards for 2024 to keep in mind.
 - Best Team Costumes
 - Best Decorated Team Camp.
- Election Results
 - Following the tallying of votes by the election committee, it was announced that the following nominees have been elected by the membership to serve as their trustees for 2024. (in alphabetical order by last name)
 - Jim Bulach
 - Robert Faux
 - Dave "Hoot" Gibson
 - Karen Gildow
 - Kevin Johnston
 - Micah Lipps
 - Shannon Miller
 - Doug Picard
 - Peter Qumsiyeh
 - Danny Sullivan
 - Jennifer Summers
 - Rebekah Taylor
 - Andrea Van Sickle
 - Eddie Weaver
 - Jen Yoak

- Election of President, VP, Secretary & Treasurer.
 - Jim, as the 2023 outgoing secretary, took over and chaired the meeting with a call for nominations for President.
 - Eddie nominated Peter. Jim confirmed Peter's willingness to accept the nomination. He then asked if there were any other nominations, of which there were none, making Peter the 2024 President.
 - Jim handed the meeting over to Peter, as the newly elected president, to continue the election of the remaining officers.
 - Peter called for nominations for Vice President.
 - Andrea nominated Jennifer Summers. Peter confirmed Jennifer's willingness to accept the nomination.
 - Karen nominated Robert. Peter confirmed Robert's willingness to accept the nomination.
 - Jennifer stated her platform of things that she would do as VP, which included focusing on branding and promoting the club.
 - Robert stated his platform of being in the role of VP for the last couple of years.
 - The board of trustees voted and Jennifer Summers was elected to the position of 2024 Vice President.
 - Peter called for nominations for Secretary.
 - Eddie nominated Jim. Peter confirmed Jim's willingness to accept the nomination. He then asked if there were any other nominations, of which there were none, making Jim the 2024 Secretary.
 - Peter called for nominations for Treasurer.
 - Karen nominated Eddie. Peter confirmed Eddie's willingness to accept the nomination. He then asked if there were any other nominations, of which there were none, making Eddie the 2024 Treasurer.

- Annual Meeting of the Membership was adjourned by Peter at 7:52 PM.

Agenda and Minutes for the Trustee Meeting

- Trustee Meeting called to order by Peter at 8:00 PM.
- Approval of January's Meeting Minutes. (Jim)
 - Jim stated that he received no requests for changes or clarifications to the minutes that he emailed to the trustees. He also confirmed that the newly seated board members serving their first term received them.
 - Andrea motions to approve; Robert seconds; Motion passes (Jim abstains)
- Financials. (Eddie)
 - Accounts: Checking \$54,700.00; Ancillary \$507.75; Savings \$183,178.94. Total all accounts: \$238,386.69 (Est. Yearly ops costs: \$365,648)
 - For the benefit of the new trustees, Eddie explained the reasoning behind abstaining when voting on certain motions.
 - Hoot motions to approve the financials; Andrea seconds; Motion passes (Eddie abstains).
- Funding Considerations.
 - Dayton Wolverines Track Club (DWTC) (Eddie)
 - Eddie gave a brief overview of the Dayton Wolverines Track Club and their historic relationship with the ORRRC. They volunteer at many of our events, including the Marathon, Turkey Trot, and GnG. They also have a huge amount of participants at our Lou Cox Deweese 5K. Over the last 10 years, we have provided funding to support the great work that they do.
 - DWTC will host its *Annual 1st Dayton Gem City Wolverine Classic Age Group* meet back at the beautifully renovated Welcome Stadium on April 28th, 2024.
 - Coach Crutcher has revived the *Edwin C Moses High School Invitational* to be held on April 27th, 2024.
 - Edwin Moses was there last year for the inaugural event and Welcome Stadium wasn't even finished.
 - They have received a nice cost for the stadium, and they are requesting a \$2,500 donation.

- They are very grateful for the ORRRC. Their gratitude speaks when they continue to teach and work with our athletes and serve our community.
 - **EDDIE'S NOTE:** This is a \$500 boost from previous years, but the costs of Welcome Stadium have risen and they're now required to pay for security at the facility -- that's why they increased their funding request. We comfortably have this within our budget of \$10k for donations, and they are typically our largest recipient and biggest contributor back (in volunteerism) to the ORRRC.
 - Hoot wanted to know if they charge incoming teams to attend their event. Eddie stated that they charge an invitational entry fee to the other teams, but it is not enough to cover their expenses. Every year they make improvements to increase the size of their event, so our donation helps to snowball the participation.
 - Jim motions that we donate \$2,500 to the Dayton Wolverines Track Club; Andrea seconds; Motion passes.
- Pre-Race Reports (Robert):
 - Sweetheart Shuffle – (Kevin)
 - The race date is February 18th.
 - Kevin is co-directing with Gail Alford.
 - He is re-purposing awards from the storage shed with the help of Bill Mercer for 1st place awards. Gail is doing candy for 2nd and 3rd.
 - The building opens up early, so come in when you get there.
 - It will be the same course as last year, starting and finishing at the Preble County YMCA in Eaton.
 - He has fliers on the table and is hoping to have good attendance, even though the location is a little further away.
 - Frosty 14
 - Race Date: 02/24/2024
 - Race Director's Name: Barney Riesbeck
 - Timing is being handled by: ORRRC Chip Timing
 - Additional Information:
 - He has requested an increase in his budget to cover the cost of chili.

- Eddie stated that this request happened prior to the budget committee meeting, so the increase has already been factored into the budget and is already taken care of.
- Sugar Maple 5K (Hoot)
 - The race is being re-branded as a Run/Walk to be more inclusive of those at the festival who are walkers.
- Post-Race Reports (Robert):
 - Frostbite 5 (Ruth)
 - It was a successful event. We had a good turnout of both runners and walkers.
 - The weather was wet and cold, but fortunately the rain stopped prior to the race starting.
 - Sweatshirt sales were a loss. She gave away sweatshirts to the volunteers and sold 19 sweatshirts to participants, but she still has 50 remaining. She will try to sell the remaining sweatshirts at the Frosty 14 and the Little Miami 10 Miler at a reduced cost.
 - Holiday Party
 - Kevin informed the board that he received complaints from the janitor and the staff following the party. There were stickers on the floors / windows, strings that were tied up to things, and the windows on the stage were open. They require us to leave the building in the same condition as when we arrive.
- Board Discussions / Votes
 - Turkey Trot Baum Contract Vote (Margaret/Greg/Eddie).
 - Margaret and Greg gave an overview of their use of the Baum Opera house for the Turkey Trot operating venue as opposed to the tent, which cost about \$11K per year verses \$7K per year for the Opera House.
 - Jim let everyone know that at the October 2023 meeting, the board approved signing a contract and reserving the Baum Opera House for 3 years as the operating venue of the Miamisburg Turkey Trot at \$7,000 per year. However, at that time, the board was not aware of the \$5,000 security deposit that was required, with the remaining balance being paid at \$5,333.33 per year for the three-year period.

- Since the venue has already been approved, a vote is only required for the modification of the payment schedule. The total cost with the security deposit ends up being the exact amount as approved in October 2023.
 - Jim motions that we modify the payment schedule as detailed in the contract for a \$5,000 security deposit, with the remaining balance being paid at \$5,333.33 per year for the three-year period. Jen seconds; Motion passes.
- Runners Plus Club Fair Recap & Adventure Summit Fri 2/9 & Sat 2/10 (Peter/Jennifer/Robert).
 - Peter presented the schedule and the need of volunteers to help out by setting-up and being present in the booth to promote our club, along with our various races and what we do.
 - Kevin asked if calendars and race cards will be available. Jennifer responded that they will be and that we will also be signing up new members should they wish to join the club.
- Club bylaw changes (Eddie).
 - Eddie gave an overview of the articles (bylaws – regulations that require a vote by the membership) vs. operating policies (the how).
 - The proposed changes have been sent to everyone on the board. These need to be reviewed by all board members and feedback / additional change requests must be received by the next board meeting in March, so that the board can decide what will be in the final version for board / membership approval.
 - The membership meeting to approve the updates will most likely be in either April or May.
- Wingman Race Date Change (Eddie).
 - Unfortunately, a vulture race company (US Road Running) moved in on Wingman and reserved the shelter for Wingman morning, so he's going to have to move the race to the following Saturday, 27 July 2024.
 - The timing company putting on these races pays a local person to race direct these races. There are races nearly every-other weekend in many area parks we use, and they are absorbing our planned race dates.
 - Changing the race date for the Wingman may actually turn out to be a positive, because it moves it away from the Dayton Dragons 5k that same weekend.

- Peter motions that we allow Eddie to change the race date to avoid the conflict. Micah seconds; Motion passes.
- Annual Members Only Picnic RSVP Actions (Kevin).
 - He would like to have the registration site setup so that attendees can actually pick the dish that they will be bringing. This will allow the club to ensure that too many people don't bring the same thing. It will also allow attendees to see what is still needed during registration to ensure better coverage of food types.
 - Andrea says she should be able to do this.
 - Peter asked Andrea to provide an update to him, so that it can be presented at next month's board meeting.
- Board Member Training (Peter)
 - Peter will make sure that this happens.
 - Additionally, he will get with each board member individually.
- Scholarships (Eddie).
 - We've had pretty poor application rates previously (despite multiple variations on dates, messages to district leadership, etc), so I want to propose this year changing it from 4x\$1,000 scholarships to 2x\$2,500 scholarships to make them more attractive and competitive for participants.
 - Eddie discussed the various methods that he used to promote the scholarships over the years.
 - There was additional discussion among board members on ways to improve the outreach and awareness of our scholarships.
 - Eddie motions that we change the number of scholarships to two at \$2,500 each. Micah seconds; Motion passes.
- RRCA Convention Preparation Actions (Jennifer/Andrea).
 - Peter verified that both Jennifer and Andrea are still willing to go.
 - Jennifer stated that she held off on making arrangements due to not being sure of being on the board. Peter stated that the convention is in the spring, so whoever the board selected in the fall will still go whether they retain their board seat or not.
 - Jennifer wanted to know what sessions they should attend? Is it specified by the board, or is it their choice. Peter answered that since there are so many sessions, it is best to get with the other

person that the board is sending and decide which sessions each will attend. Do this based upon what is of most interest and importance to you for the club, and then report back to the board when you return.

- Andrea also asked the board to let her or Jennifer know if there is anything that the board would like for them to investigate and seek additional info on.
- Newsletter Review (Prior and Upcoming – Kevin/Peter/Team).
 - Kevin wants to ensure that Ruth is still going to stay active on the newsletter and if another issue is coming out soon.
 - Peter will followup with her, but Andrea and Jennifer both confirmed that Ruth plans to keep it going.
- Annual Focus (Andrea).
 - Passed out a handout of the preliminary plan / thoughts during the membership meeting.
 - She really wants to dig into the club's data to ensure that the best decisions can be made. She wants to hear people's ideas on what is needed and how the club can be improved.
 - Eddie stated that it would be most efficient to establish a committee that works on the annual focus.
 - Peter asked for volunteers and both Andrea and Jennifer said they would do this.
- Purchasing Equipment with race profit (Jennifer – Pushed out to March).
- Blue Line Media (Peter – Pushed out to March).
- Race Director Jackets (Peter – Pushed out to March).
- Board Elections – Lessons Learned for Next Year (Most likely in March).
- Membership counts:
 - 1253 total members – 68 lifetime members = 1185 (-1)
 - 834 households – 43 lifetime households = 791 (0)
- Around the Room:
 - Eddie – It has been 5 years since Terry Murray passed away. He wants to ensure that the club remembers him, which is why we started the Terry Murray award at the holiday party this year.
 - Karen – Has paper calendars for any members that want one.

- Jim – Presented his information and updates during the Annual Meeting of the Membership.
- Peter adjourned the meeting at 9.01 PM.