

ORRRC Trustee Meeting

December 14, 2023

Meeting Location: Dayton Metro Library - Southeast Branch
(21 Watervliet Ave, Dayton, OH 45420)



Attendees:

- Peter Qumsiyeh – President & RD
- Robert Faux – Vice President & RD
- Jim Bulach – Secretary & RD
- Jen Yoak – Trustee, RD & Timing Lead
- David “Hoot” Gibson – Trustee, RD & Timing Team
- Kevin Johnston – Trustee & RD
- Ruth Kohstall – Trustee & RD
- Karen Gildow – Trustee & RD
- Jennifer Summers – Trustee & RD
- Alex Chappars – Race Director
- Dan Semsel – Member

Agenda / Meeting Minutes

- Meeting called to order by Peter at 6:35 PM.
- Approval of November’s Meeting Minutes. (Jim)
 - Everyone should have received the latest update (Revision 3), which includes the corrections and clarifications fed back by board members.
 - Jen motions to approve the November minutes; Robert seconds; Motion passes. (Jim and Karen abstained).
- Financials. (Eddie – provided prior to the meeting)
 - Accounts: Checking \$154,890.15; Ancillary \$507.53;
Savings \$183,010.21.
Total of all accounts: \$338,407.89. (*Est. Yearly ops costs: \$365,648*)
 - Notes:
 - ABOVE TOTALS INFLATED: Please note that these totals above do not include some of the major expenses for the Turkey Trot yet (they haven't hit our bank account) like shirts or timing company expenses, so they're going to look a little bit inflated for the next few weeks.

- Since Eddie knew that he would not be at the meeting due to another family commitment, he made himself available to answer any questions from the board prior to the meeting.
 - Karen motions to approve the financials; Robert seconds; Motion passes.
- Funding Considerations
 - Kevin provided information on an organization that would like to make a donation to our club, provided that we mention their organization on our website.
 - Since this was not on the agenda, we will make no decision tonight, but Peter will contact them to discuss and get additional details.
- Pre-Race Reports (Robert):
 - Winter Solstice (Kristy)
 - I have permits approved and plenty of volunteers.
 - The park is requesting that the State of Ohio be added to the insurance. I requested this through the RRCA website, but want to know if anyone did this for Tie Dye this year? They want it before race day.
 - Holiday Party (Ruth)
 - Shriner's Center is reserved.
 - Caterer is reserved. We will be cutting back on the amount of catered food based upon last year's experience, since we had excessive left-overs after the event.
 - Last year, we had about 100 attendees. This year the cap is set to 150.
 - We've been receiving nominations for the awards through the website.
 - She has another newsletter that she sent to Kathy, which everyone should receive in the near future.
 - She's putting together a fun version of Bingo as part of the festivities.
 - Table decorations are being worked on by a friend.
 - Grand Prix (Peter)
 - Kathleen changed her mind wants to keep RD'ing the Grand Prix. She also wants to keep the same format. However, after some discussion with Peter, she agreed that she would adjust the format / volunteer criteria to whatever the board ends up deciding.
 - Jen has no issue with people getting volunteer credit for both running and volunteering at the GnG.
 - Hoot motions that the board have Kathleen continue to be the race director, but to have Andrea be the "assistant in training" to

eventually take over when Kathleen decides to give it up. Also, regarding the large races (Marathon, GnG, and TT), volunteer credit will be issued to those that both run and volunteer at the event. Ruth seconds. Motion passes.

- Frostbite 5 (Ruth)
 - Kathy suggested that we alter the course a little bit. Most will be the same, but we will be coming in through the back gate.
 - It will still finish at the same spot near the school.
 - Ruth would really like to get the awards into a ceremony again with a hard-set start time. The awards ceremony would be done inside.
 - A chili cook-off is also happening that day at the school. Ruth emailed the guy in charge of it to see if they would be willing to have chili for the runners after the event. This is still being negotiated to see if it is even possible.
- Possum Creek (Alex)
 - We will be bringing this event back.
- Englewood 5K (Alex)
 - He does have the permit. However, because of the large numbers, the park may be charging us more for the event.
- Post-Race Reports (Robert)
 - Narrows Rabbit Hunt Trail Race (Danny)
 - Race Participation: 55 people.
 - I think everything went well.
 - I had a few people tell me they wanted to volunteer and didn't show up, so that left me a few people short of my original plan, but we made it work with the amount of help that did come and I think the race went well.
 - I would prefer to hold the race the 1st Sunday in November, like it always had been before, going forward, but I'm OK with doing it either weekend.
 - Broken Toe 50K (Jennifer)
 - Weather was excellent
 - Everyone loved the race and hung out like it was a festival.
 - We had 105 participants last year, but had 132 this year. She believes that she could promote it to make it a much bigger event with maybe 300 participants. This would take a lot of work and she really wants to understand the goal of this club. Is it to make money, or break even?
 - Peter responded to this by giving a shout out to Jennifer for the great work that she has done in promoting the club and selling this event. He stated that if she can continue to grow

the event and it makes excellent profits, that would be great. However, she should not have it consume her life. We don't want her to quit her full time job. Also, don't burn yourself out, where you no longer want to do this anymore.

- Jennifer had many more questions that will require feedback from Eddie and Andrea. Eddie can answer questions on finances and Andrea is working on proposals for the focus and short-term goals of the club.
 - Robert will add this to the Race Director Training agenda, too.
 - Peter asked Jennifer to come back to next month's meeting with her proposals of expenditures to promote and grow her event, where the money that she makes can be reinvested into her event.
- Fall Festival 10 Miler (Robert)
 - 93 runners/walkers
 - Beautiful weather on Race Day.
 - Had plenty of help this year, first time in a long time for this event.
 - The only thing I would like to change is the name of the event.
 - Since the event is close to Veterans Day, with 2023 falling on Veterans Day. I would like the name of the race to be changed from Fall Festival 10 miler, to the Veterans 10 miler. With this name change, I am hoping to possibly get more runners/walkers to show for this event.
- Turkey Trot (Margaret)
 - We had a total of 6,950 registered participants: 5,679 five-milers and 1,271 one-milers. This includes 143 in the virtual event.
 - There were 4,855 timed finishers in the 5 mile event.
 - Total registration was 452 above last year's total.
 - Expo/packet pick up went very smoothly with lots of good comments during and after the event.
 - We sold excess shirts at the ORRRC booth, raising a total of \$1,868 for the Miamisburg Food Pantry (See enclosed thank you letter for the cash portion of our donation. The money collected through our square account was sent separately.)
 - We had a Boy Scout group collecting used shoes to be recycled. They collected over 500 pairs.
 - We had volunteer groups from Miamisburg Cross Country, Springboro Track and Field, Miamisburg Lions Club and the Dayton Wolverines helping out this year.
 - One area of improvement will be to get the Virtual race packets mailed out earlier next year. Most were received on Tuesday or Wednesday but 5 or 6 did not make it until after the holiday.

- Race day weather was great and things went very well. We will keep the same general set up for the starting corrals next year with just a couple of minor tweaks.
- We are looking forward to finishing in the new park next year. We will be able to get an accurate 5 mile course as well as good traffic flow in the finish area.
- We did have some issues with results. Most were corrected fairly quickly. The timing team failed to place our “cheat mat” at the halfway point. We were not charged for the extra mat, and they did some extra work to make sure our results were accurate.
- The RD’s will be meeting with Jim this coming Monday to discuss options on the current contract, including the termination clause should they wish to make a change.
 - Jim will send an update email to the board following this meeting.
- Awards were mailed out on Monday morning (Dec 4th).
- Our gross income was just over \$200,000. We believe we will net approximately \$40,000.
- We will return as race directors for 2024.
- Gift Exchange 5K (Karen)
 - 91 participants, which is pretty good for this event. The last person finished in 55 minutes.
 - Weather was cool, cloudy, a bit breezy, but no rain.
 - Didn’t hear of any issues on the course.
 - Plenty of volunteers and lots of cookies.
 - A few people didn’t stay to pick a gift, so some presents were left over. I allowed people to trade their selection, if they asked. Leftover gifts were offered to volunteers.
 - In spite of our request on the website to not bring adult beverages, one bottle of wine was in a package that did not get picked. It was labeled “21+”.
 - The Gift Exchange is always a fun event.
- Board Discussions / Votes:
 - Advertising on RUNOHIO (Kevin).
 - Andrea and Kevin wrote Chuck Bartlett from Run Ohio to investigate further details for advertising. He got back to Andrea initially. However, Kevin continued to write to him during the month and he has not been very responsive with details and pricing. Due to this, Kevin will no longer pursue this for the club, but he may do it for the Sweetheart Shuffle, if he gets some details.

- Calendar – printed, Google and cards (group).
 - Hoot handed out a sheet detailing the races for the calendar and the race cards. The sheet is color-coded based upon status and confirmation from the RD.
 - During the meeting, he reviewed some of the unknowns and asked questions to get feedback from the board.
 - He still has not heard back from Ronda for the Vandalia 5K. He does know that Mike does not want to co-direct this year.
 - We still need a Race Director for Another Dam 50K, which is a high priority. Note: After the meeting, Karl Gangloff volunteered to direct AD50K
 - We will be printing some calendars to distribute to those that want one. Otherwise, the membership should refer to the website and the Google calendar (in-process), which will always be up to date for any changes that may occur throughout the year.
 - Ruth motions that we order 50 – 200 calendars, based upon best price breaks, and have them available to hand out at events to those that request one. Peter seconds. 8 board members approve. Hoot opposes. Motion passes.
 - Peter will reach out to Kathy to get this on the go.

- Board nominations – final count (Jim)
 1. Peter Qumsiyeh
 2. Robert Faux
 3. Eddie Weaver
 4. Jim Bulach
 5. Jennifer Summers
 6. Andrea Van Sickle
 7. Jen Yoak
 8. Heather Hawkins
 9. Dan Semsel
 10. Danny Sullivan
 11. Rebekah Taylor
 12. Cari Masek
 13. David “Hoot” Gibson
 14. Karen Gildow
 15. Kevin Johnston
 16. Ruth Kohstall (Note: withdrew nomination on 12/22/23 due to scheduling conflicts with making in-person board meetings)
 17. Jeff Shore
 18. Shannon Shelton Miller
 19. Douglas Picard

20. Micah Lipps

21. Nick Alexander

- Because of the large number of nominees, there will be an election this year. There was some discussion as to how the voting process works for the election of the 15 board members. Peter will reach out to Kathy to get the process going.
 - Peter also wanted make everyone aware that there has been some discussion and recommendations to change the bylaws for the board to have 9 seats.
 - Jim noted that since we have so many interested this year, maybe those who do not get elected could serve on committees, which would help to reduce the workload of board members.
 - Jim will work with Kathy to verify that all nominees are current members in good standing. If someone is not, he will send an email to update the board
 - As for voting, there was discussion to give members the opportunity to vote at the Frostbite 5, the Holiday Party, and the Annual Members Meeting. Providing a means to vote electronically was thought to be somewhat complicated and would not be an option.
- RD Training date and location (Robert).
 - A date and location still needs to be set. One possibility is the Beavercreek Fire Station on Orchard. Peter requested that Robert send out an email as soon as the date and location are set. We need to give everyone enough advance notice to prevent scheduling conflicts.
 - Robert is putting together the agenda, but the board would like to see the agenda beforehand to ensure that we are capturing all items critical for directing a successful event.
 - Jennifer has gotten feedback from former RD's that she recruited, who do not feel that they received proper training. They no longer RD because they felt totally unprepared and felt that their race was a failure. They felt that the training they received last time focused too much on club history and not the real stuff to be successful.
 - Alex brought up the supply sheds and how to get people familiar with what's there and how to manage it. Maybe even do a training tour of the sheds.
 - Peter wants the MetroParks person to come, even if we just give her 5 minutes.

- RD Jackets – Gerald, Micah, and Alex – anyone else? (Peter)
 - Kevin asked if Nick got his. Peter will follow-up.
 - Ronda Bennett at Vandalia 5K
 - Charles at Little Miami 10-Miler
 - Anne Sargent at St. Patrick's 5K

- Annual Focus (Andrea – attached).
 - Since Andrea is not here, we will carry this forward to next month.

- Club bylaw changes update (Eddie).
 - Eddie is not here, so we will carry this forward to next month.

- Promotional Campaigns (Peter)
 - Norm has requested \$500 to use in putting together material and signage for club promotional campaigns. The money will also be used to purchase items that will be handed out to those interested in the club.
 - After some discussion, it was decided to move this to next month and tie any actions into Andrea's Annual Focus.

- Membership counts (still from Nov – Not much change):
 - 1255 total members – 68 lifetime members = 1187 (+4)
 - 836 households - 43 lifetime households = 793 (+6)

- Around the Room: (items that require a discussion or vote should wait until next month's meeting, if possible)
 - Kevin – Costco and/or Sam's Club membership does not look very promising. Because there is a limitation on the number of membership cards, it makes it somewhat impractical due to the large number of the club's race directors.
 - Ruth – It will be the 40th Anniversary of the upcoming Frostbite 5.
 - Robert – Requested information be emailed to him on critical topics that board members want in the Race Director training.
 - Peter – If you can volunteer on February 9th or 10th, we can use your help at our exhibit at the Adventure Summit @ Wright State University.

- Peter adjourned the board meeting at 8:08 PM.