

ORRRC Trustee Meeting

November 9, 2023

Meeting Location: Dayton Metro Library - Southeast Branch
(21 Watervliet Ave, Dayton, OH 45420)



Attendees:

- Peter Qumsiyeh – President & RD
- Robert Faux – Vice President & RD
- Jim Bulach – Secretary & RD
- Jen Yoak – Trustee, RD & Timing Lead
- David “Hoot” Gibson – Trustee, RD & Timing Team
- Nick Alexander – Trustee & RD
- Kevin Johnston – Trustee & RD
- Cari Masek – Trustee
- Andrea Van Sickle – Trustee
- Margaret Hurley – Race Director

Agenda / Meeting Minutes

- Meeting called to order by Peter at 6:30 PM.
- Approval of October’s Meeting Minutes. (Jim)
 - The latest update (Rev2) had two needed corrections flagged by Karen. Both were in the funding considerations section for Girls on the Run. The date for their spring race had the wrong year and the wording was clarified for running buddies to be at least 18 years of age.
 - Hoot inquired for further details of their organization, which Peter answered and clarified.
 - Hoot motions to approve the October minutes; Robert seconds; Motion passes. (Jim abstained).
- Financials. (Eddie)
 - Accounts: Checking \$72,109.44; Ancillary \$507.43; Savings \$182,762.64. Total of all accounts: \$255,379.51. (*Est. Yearly ops costs: \$365,648*)
 - Notes:
 - STATE CONTINUANCE: This is just for awareness. We may need to apply for an extension of our tax-free status with the Secretary of

State of Ohio in January of 2024 (per a reminder I set up 10 years ago...so my brain is fuzzy on this requirement). This is usually a nominal fee of \$50 if I recall correctly, but the SoS website does not seem to have this requirement anymore. The SoS should send us a letter with instructions if this is necessary.

- STATE CHARITY REGISTRATION: In searching for more information on the continuance for the State of Ohio, I became aware that we have had (and to my knowledge never filed) a Charitable Report to the State of Ohio, as well as tax returns (which we appear to have never filed). We may encounter fees as we attempt to file these retroactively (possibly \$200), and may encounter fees of \$0-\$200 as we file future returns to the State. We have filed and fulfilled all requirements at the Federal level.
- Kevin inquired about the charge for the 2nd photographer at the GnG.
 - Eddie, who was not in attendance, was called via phone and clarified that the contract does state that our large races require 2 photographers at \$400 each.
- Kevin inquired of Margaret about paying for 4 security personnel for the Turkey Trot in advance.
 - That is not the case. The checks are written in advance and given to Karen Gildow. The security people work from 6:30-10:30 AM. At 10:30, they return the race official vests to Karen and she gives them their checks. However, this year Karen was sick, so her niece, Kate Bausman (TT volunteer coordinator) gave them their checks at 10:30.
- Cari motions to approve the financials; Hoot seconds; Motion passes.
- Funding Considerations
 - None
- Pre-Race Reports (Robert):
 - Turkey Trot update (Margaret)
 - Registration is now open. We are just under 5,200 registrants, which is about 600 above the number of registrants at this time last year. Margaret is happy with the number of registrants and how the registration process has been going.
 - We need volunteers for Wednesday afternoon, especially with the setup outside. Also, on Thursday morning, we could use a few more for setup there, too.
 - We bought a Popcorn popper for the club. It can be used at other races, but must be cleaned very well.

- Baum Opera House contract is still being drawn up. It will be \$21,000, but there will probably be an initial down payment to hold the venue, with the balance paid annually over the three year period.
- There will be a booth for advertising our club and events. If anyone has information or stuff that they want to use to promote the club or any of our events, bring it and put it on the table.
 - This is a really good place for Kelsey to promote the marathon, which will be our next major event.
 - It would also be good to have someone there to process memberships during the expo. Andrea will see if she has some availability on Sunday.
- Peter stated that the Turkey Trot is only 2 weeks away, so if you are not going to be there, why not? We need you!
- Fall Festival 10 Miler (Robert)
 - He still needs 3 more non-running volunteers. He will advertise online to try to get more. Jim stated that he can help out by filling one of the spots.
 - Robert has the permit and everything is good to go.
- Gift Exchange 5K (Karen)
 - Needs some help with heavy lifting.
 - Also, since she has a small car, she needs someone with a larger vehicle to help her get the stuff from the shed.
 - Santa will be coming back again to lead the course on a bicycle.
 - She also had an engaged couple contact her that they will be running the race that morning, prior to getting married that afternoon.
- St. Patrick's Day 5K – Needs RD (Hoot)
 - Jennifer spoke to Adam Clouse at the Wingman, who said he would do it. We are trying to reach him to confirm if he is still wanting to do it. It would be his first time as a RD, so he would benefit from some mentoring by an experienced RD.
- Robert gave runner race stats for the year:
 - For small races, we have had over 3,500 participants.
 - With large races included, we are over 6,400 participants.
- Post-Race Reports (Robert)
 - OX-12 Hour Race (Lawrence Chow)
 - 95 were registered and only 70 showed up with all of them finishing.
 - Perfect weather.

- Only 2 bags of trash went to a landfill, with the rest going to compost.
- Cross Country 5K (Dan Cross)
 - No report.
- Pumpkin Patch Prediction Run (Robert)
 - Had about the same number of people as last year, which was 31.
 - Next year, he will move it from the afternoon to the morning to try to increase the number.
 - Will also work with the city of Fairborn to tie it into their Halloween Festival, which could help increase event participation.
- Ghost 'n Goblin (Jen / Peter)
 - Overall registration numbers were up with about 250 more than last year. However, we had more finishers than that, since the weather was better and more people actually showed up to run the race, instead picking up their packets and leaving.
 - We really liked working with Sinclair and they would love to have us back.
 - The main post-race discussion for next year was making sure that we control the runner flow on the course better. We need to ensure that people stay on the correct side of the cones, especially in the first lane on Clyo, since it is a very busy road. One guy came within two feet of getting hit.
 - There was one snafu with the shirts for the virtual event. PromoSpark accidentally grabbed our 2022 list of participants and mailed them the shirts. It affected 20 people and PromoSpark is eating the cost and getting the shirts out to the correct people on their dime.
 - The best guestimate on the financials is that we will have about \$7,000 in profit once everything is done.
 - Overall it was a great successful year and we expect to do better next year now that we are established at this new venue.
 - Kevin wanted to know how many runners did the event. Jen stated that there were 1,186 finishers. Peter added that many people pick up their shirts and leave, which is why there are more registered than finishers.
 - Peter brought up Costco as a source of getting race supplies and food at a cheaper cost. The club does not have a membership to Costco, so we've had some of our members actually use their personal Costco membership to purchase items for the club's races. He is not looking for a decision now, but should we consider getting a club membership to Costco for next year, which is

something we need to think about. The membership is \$60, so it is very affordable and the savings on cookies, banana's, etc would be very cost effective. Margaret stated that Sam's Club would be a good option. She actually prefers Sam's Club for the better options of water and they seem to have a better selection on the types of snacks typically at races.

- Jim inquired about our satisfaction with using Can't Stop Timing's services for the race. This is the first time that they timed GnG after winning the contract, which auto-renews for another two years unless either party wants out. Jen replied that the satisfaction is "super high." Their platform worked great and setting up emails, images, and templates was very easy. Peter confirmed that they were fantastic and very responsive!
- Rabbit Hunt Trail 10K (Danny)
 - No report but seemed to go well.
- Broken Toe 50K (Jennifer)
 - This will be presented next month.
- Board Discussions / Votes:
 - Printed Calendar (Peter)
 - Kathy asked if we want to do this.
 - Discussion points included:
 - Disadvantage - May not be up to date when dates and schedules are changed.
 - To keep costs down, it may be best to allow people to opt-in.
 - It's more environmentally friendly to not print calendars and do everything electronically.
 - Should we use only the cards?
 - Kevin says that if we do not print calendars, then we need to print plenty of cards. It was stated that this should not be problem, since the cards are cheap.
 - Hoot stated that we need to get commitments right away from the race directors for 2024 dates to get cards printed.
 - Peter motions that we tell Kathy that we will no longer print calendars but will continue with the cards and make them available at all of our races. However, IF we get several requests for calendars, we WILL print and distribute them to those who want them. Peter will put the information on Facebook and he will let Kathy know to post it on the website. Andrea seconds. 9 trustees approved. Kevin opposed. No abstentions. Motion passes.

- Timing Clock Battery (Jen)
 - One of our clocks does not work anymore.
 - It seems to just need new batteries that we located for about \$100.
 - If this works, Jen would like to order batteries for the other clocks to ensure that we have them available.
 - A new clock costs \$2,000.
 - Kevin motions that we spend up to \$150 for each clock for batteries. Hoot seconds. Motion approved. Jen abstains.
- RD Training Proposed Date(s) (Robert)
 - He is looking at January 17th or 18th as possible dates with the training starting at 6:00 PM and going until the venue closes, which could be 8:30 or 9:00 PM.
 - He is still looking for a location.
 - Once the training date is firmed up, Robert will email the information out to the membership. He will also make sure that it is put in the newsletter, with an additional email going to all of the current RD's.
 - Peter stated that Carla with 5 Rivers MetroParks wants to be there, so we need to ensure that she is notified.
- Grand Prix (Peter)
 - There has been some controversy over GnG running volunteers not counting toward the Grand Prix with the reasoning that they volunteer for an extended period of time, so it should count.
 - However, in Kathleen's emails, it clearly states that you must be a non-running volunteer for it to count. As a result of the controversy, she does not want to RD the Grand Prix anymore.
 - Peter has spoken with Kathleen about this and she may be willing to finish out the year, but says she is too busy to do it in the future.
 - Peter motions that we try to keep Kathleen on for the rest of this year and have Andrea take over next year. Robert seconds. Motion passes. Andrea abstains.
- Runners Plus Run Club – Sunday, January 21st (Peter)
 - They are having a run club on this date, where we will have a booth there to promote the club. If anyone wants to volunteer at our booth, we could use the help.
- Board Nominations Reminder (Peter / Jim)
 - All nominations are due before our meeting on December 14th.
 - Make sure to reach out to either Peter or Jim if you want to stay on the board. It is best to do this in writing to ensure that there is documented evidence of the nomination.

- Club bylaw changes update (Eddie)
 - Eddie is not here to talk about club bylaws, so we will continue this next month.
- Membership counts (Peter)
 - 1251 total members - 68 lifetime members = 1183 (-6)
 - 830 households - 43 lifetime households = 787 (-4)
- Around the Room: (items that require a discussion or vote should wait until next month's meeting, if possible)
 - Kevin –
 - Asked if the newsletter went out. Some board members replied that they saw the draft, but not a final release. Andrea will followup on this.
 - He also wants to talk about advertising in Run Ohio at our next meeting, so he wants this added to the agenda.
 - Nick – He submitted the date and his documentation to Tipp City for the Tadmor 10K. He's hoping to have the permit before the end of the year.
 - Robert – Needs 2 more non-running volunteers for Fall Festival.
 - Hoot – Stated that he is on probation for missing 3 board meetings and has been duly counseled. He does not plan to miss any more, which would result in a removal from the board.
- Peter adjourned the board meeting at 7:49 PM.