

ORRRC Trustee Meeting

April 14, 2022

Meeting Location: Indian Riffle Park – Shelter # 1

Attendees:

- Peter Qumsiyeh – President & RD
- Eddie Weaver – Treasurer & RD
- Jim Bulach – Secretary & RD
- David (Hoot) Gibson – Trustee & RD
- Karen Gildow – Trustee & RD
- Kevin Johnston – Trustee & RD
- Jen Yoak – Trustee & GnG Co-Race Director
- Ruth Kohstall – Trustee & RD
- Heidi Heckel – Trustee & RD
- Nick Alexander – Trustee
- Quintin Elking – Trustee
- Christine Bathgate – Race Director



Agenda / Meeting Minutes

- Meeting called to order by Peter at 7:01 PM.
- Approval of March's Meeting Minutes. (Jim)
 - Eddie motions to approve; Ruth seconds; Motion passes. (Jim abstained).
- Financials. (Eddie)
 - Accounts: Checking \$30,070.48; Ancillary \$505.97; Savings \$146,716.89.
Total all accounts: \$177,293.34 (Est. Yearly ops costs: \$365,648)
 - **Notes:**
 - **MARATHON NET: \$2,668**
 - **TWENTYTWENTYDEUX NET: \$4,305**
 - **MARATHON BOUNCED CHECK:** A check from *The Lifestyle Technique* (a Marathon sponsor) for \$250 bounced and we incurred a \$10 fee for the returned check. The Marathon sponsorship leads have contacted the company and they are re-issuing the check. I do not expect this to be a major problem.
 - Jen motions to approve the financials; Hoot seconds; Kevin asked for clarifications on the bounced check. Eddie stated that the replacement check was received today. Peter stated that original bounced check was an honest

mistake, he knows Michelle has no concerns with her integrity and honesty. Next, Kevin questioned two seed monies that were used for the marathon. Eddie stated that a transaction shows when the money is taken out and another transaction when the money is put back in. Kevin then had a question on the surcharge to Rumpke. Eddie responded that these are from Rumpke due to being paid late. The issue is that Rumpke sends random invoices to the wrong place. Eddie is trying to get this corrected and resolved, but Rumpke's billing department is very difficult to work with. Kevin's final question was on the photography fee for Sycamore, which as \$216 instead of the typical \$200. This occurred when it went through the photographer's payment processing system and income tax automatically charged. It will be time consuming to reverse, so because it is only \$16, we will not pursue a reversal unless the board sees otherwise (which it did not). Motion to approve the financial statements passed. (with Eddie abstaining).

- Funding Considerations.
 - Dayton Wolverines - \$2000 for equipment upgrade (Eddie)
 - Requesting \$2,000 in funding to upgrade their equipment for their track & field events, including hurdles.
 - Background on the Dayton Wolverines:
 - They have historically helped us out a ton, providing volunteers at Marathon, Ghost 'n Goblin, and some of our smaller races when requested. We have a historic relationship with them going back many years as well. They traditionally bring in and support kids in underserved communities, using running as a means to improve their lives all the way around: academically, emotionally, socially, and physically.
 - Hoot motions that we give \$2000 to the Wolverines. Heidi seconds. Kevin would like to connect them with the RRCA. Motion carries. Eddie abstains.
 - AEDs for Wolverines & Kyle (Jen)
 - The Wolverines would like one of the donated AEDs, as does Kyle's Bethel Running Club.

- Eddie found some possible release wording we can use “that we’re giving the equipment to them as is, with no warranty, etc.
 - Jen will put together the release, handle the exchange and the signing of paperwork with both groups.
 - Basically, this is an update to the board. Does not require a vote.

- Pre-Race Reports (Robert):
 - Sugar Maple 5K (Hoot)
 - Hoot started by saying that the shirts are made as he showed one off. They look great!
 - Awards are all made.
 - He’s been working with various groups associated with the festival.
 - He is still needing volunteers, especially course marshals.
 - Everything else is on track and coming together very well.
 - He has the police, emergency medical and fire support setup.
 - He still needs a photographer, which will be talked about later in this meeting as an agenda item.
 - He encourages everyone to make it out. The race is just 9 days away and the weather is looking good!
 - George Rogers Clark Park 10K (Larry Berna & Tim Snyder)
 - Things are on track for the event, but they need additional volunteers.
 - Races with no RD:
 - Vandalia 5k (18 May)
 - Robert is willing to be the race director. He would like to have anyone interested in becoming an ORRRC Race Director to shadow him. Nick motions for him to do this. Ruth seconds. Kevin asked for location info, which is at Vandalia Rec Center. Motion approved.
 - Tadmor (6 Aug)
 - Emily Sannes is an ORRRC member who is willing to be the race director or Tadmor. Since she is new to this role, Robert and Gerald Collins (who has RD’ed it in the past) will assist. Peter motions to approve. Eddie seconds. Motion approved.

- Negatives:
 - I could have used more volunteers.
 - Course was a tenth too long.
 - I did not like the location. Busy street (Delsing). Busy Intersection (Delsing/Pool).
 - Hard to find the registration behind the bar.
 - Hard to advertise the location of the race without saying “Hareless Hare Brewery” - - which makes it sound as if ORRRC is having a beer run.
 - Items to note:
 - The Vandalia Rec Center (VRC) approached us to do this race. Many people thought the race was at VRC.
 - VRC also advertised for the race, which may have contributed to the confusion for the location.
 - VRC is interested in making this an annual event.
 - Christine stated that personally, having a race during a school night is very challenging as a mom with school aged kids. VRC wanted it on St Patrick’s Day, so she obliged.
 - Sycamore 10ish Miler - Dan Cross
 - Have not received a report from Dan, but feedback from some of the participants was very good!
 - Marathon/Half:
 - Committee will be meeting to discuss positives & lessons learned from 2022. They are starting their planning for 2023.
 - Kelsey not at meeting to provide the update. Will do this next meeting.
- Board Discussions / Votes:
 - Club Photographer Bids (Eddie)
 - There were 3 proposals received from the following:
 - Enmotive – Clint Taylor
 - Ryan Taylor
 - Wesley Williams

- The board reviewed the information and proposals in email correspondence before the meeting and provided some discussion, feedback, concerns, and thoughts.
 - Because the club has races in the very near future without a photographer, it is important that decision is made at this meeting to award the contract.
 - Enmotive did not meet the requirements of the ask in our RFP. They tried to imbed their timing services into the proposal and did not address all of our photography requirements, including a straight-forward pricing strategy for photography-only. Questions were also raised about photos used in their portfolio that were taken by Tracy, a previous photographer contracted by the club.
 - Ryan stated that he cannot provide the 2nd photographer at larger races. However, he did show up at St. Patrick's Day 5K and took photos at the event that he used in his portfolio and proposal. This showed excellent initiative!
 - Wesley was the only candidate who submitted a proposal that met all requirements of the RFP. Nick observed that he submitted excellent work, but his photos did not include race / motion photos. There is some concern as to how well he can do this type of work.
 - After much discussion on the pros and cons of each proposal, along with additional discussion on whether a photographer can actually be available to cover all of our events, Ruth motioned that we award Wesley Williams the photography contract. Hoot Seconds. Motion carries. Eddie and Nick abstained.
- RRCA Convention:
 - Presentation from 2022 attendees – Part 1 – Insurance. This was a 2-hour session presented by Diller's, who have been doing this for many years. Key notes of interest and takeaways:
 - Volunteer medical coverage. Which can help to cover doctors and other health care workers that may not volunteer due to concerns about personal liability or claims hitting their own insurance.

- Cyber Security, which can include ransomware, database hacking where social security numbers, date of birth, and other secure information is stolen. They paid out 32% and the total loss last year in claims was \$20 billion.
 - Never allow spouses to sign the waiver for the runner.
 - Keep records of incident reports until the time frame runs out. It is important to get these from the Race Director, other runners, and emergency squad / rescue workers. These need to be compiled and kept in such a way that they remain legible and are easily located and retrievable.
 - Additional race related coverages: Communicable disease participation liability, automobiles, sexual molestation and abuse, alcohol liability, accidental medical, rented property, injury caused by equipment (largest area of claims). Equipment falling over, such as finish line clocks, banners, poles, port-a-potties; and runners tripping on equipment.
 - A comment on outside timing companies, especially as we're going into the proposals for different timing teams, or the outside timing companies. They said that an outside timing company should provide us a certificate of insurance. We should not have to additionally cover them; they should have their own.
 - The next 2023 RRCA Annual Meeting will be in Chicago from 3/23 through 3/26.
- Communications for RDs and members.
 - Andrea really does not have a lot of time to do this, so she is fine with other people doing this and she is willing to corroborate and assist as needed.
 - Ruth is willing to take the lead on this. Because this can be a huge undertaking, she would like to focus on the following areas:
 - Help with the Race Directors by providing guidance, especially the new ones. There's a lot of great information on the website that they don't necessarily have time to go through and it's very, very detailed. They may not need that much detail, so she can hopefully help point them where they need to go.
 - She would keep lists of Race Director's and their email info.
 - Hoot stated that he thought this was Robert's job.

- Eddie pointed out that our articles allow the club's officers to have other board members assist in their duties.
 - She would also advertise races - There are at least 12 different free websites that we can list our races on. She's willing to do this, which will be awesome. She will take the race information, put it out there, so it gets advertised and hopefully bring in more runners. This should also result in more people joining the club boosting membership.
 - Her main purpose is to help facilitate communication.
 - Ruth will get with Robert to coordinate this and contact the RD's so that they know this is happening.
 - Eddie stated that it is very important to emphasize that Ruth is a board member, which qualifies her in this role.
- Volunteer Coordinator
 - Jen has info from RRCA meeting.
 - The club has really been struggling getting volunteers for the smaller races, such as St. Patrick's 5K
 - The larger races have a committee with other people besides the race director rounding up volunteers. Having a volunteer coordinator that handles this for all small races would take a huge burden off the race director.
 - Jen will form committee to pursue this concept. Ruth, Heidi and Karen's niece are willing to be part of the committee.
- The May through October meetings will all be held at an Indian Riffle Park Shelter.
- Around the Room:
 - Jim – If you have notes written out for your part of the meeting and can get a copy to me, it makes it much easier to ensure the appropriate content and accuracy of the minutes.
 - Kevin – Today's copy of the Road Race Management News had an article of a cross country team doing a training run in Williamsburg, Virginia, where a drunk driver struck the group killing one and injuring two other runners. Also, he let everyone know if they are shopping for pop for an upcoming race, Kroger has a really good sale - - 27 cents a can (4 cases for \$12.88). It's not the off-brand; it's actually Coke

or Pepsi. He also had a chance to take Bob Schul to the opening day parade in Cincinnati. They had a float for past Olympians. Steve and Carol Wirick assisted him in getting Bob there. There were 9 Olympians on the float. This particular float was number 34 out of 105 units in the parade. It was a very nice event!

- Meeting adjourned at 8:24 PM.