

ORRRC Trustee Meeting

March 10, 2022

Meeting Location: Beaver Creek Fire Station #1
(2195 Dayton-Xenia Road, Beaver Creek, OH 45434)



Attendees:

- Peter Qumsiyeh – President & RD
- Robert Faux – Vice President & RD
- Eddie Weaver – Treasurer & RD
- Jim Bulach – Secretary & RD
- David (Hoot) Gibson – Trustee & RD
- Karen Gildow – Trustee & RD
- Kevin Johnston – Trustee & RD
- Jen Yoak – Trustee & GnG Co-Race Director
- Ruth Kohstall – Trustee & RD
- Heidi Heckel – Trustee & RD
- Nick Alexander – Trustee
- Quintin Elking – Trustee
- Josh Welhener – Member
- Bill McIntire – Member
- Victoria Kuennen – Epsilon Nu Tau (University of Dayton)
- Missy Oei - Epsilon Nu Tau (University of Dayton)

Prior to the official start of the meeting, everyone introduced themselves and stated their role.

Agenda / Meeting Minutes

- Meeting called to order by Peter at 7:05 PM.
- Approval of February's Meeting Minutes. (Jim)
 - Hoot motions to approve both the annual meeting and the trustee meeting minutes; Robert seconds; Kevin questioned if voting on the annual meeting and trustee meeting at the same time was allowed. Eddie clarified and said we can do this since we are only required, as a non-profit, to have a single meeting of the membership each year by law, and so we hold that in February, but it holds no difference to any other meeting we have as far as approval of minutes/financials are concerned. Motion passes for both meetings. (Jim abstained).
- Financials. (Eddie)
 - Accounts: Checking \$20,428.15; Ancillary \$505.91; Savings \$146,698.20.
Total all accounts: \$167,632.26 (Est. Yearly ops costs: \$365,648)

- **Notes:**
 - **INCREASING TREASURER WAIT TIMES:** Due to some personal issues, working on many races at once (TwentyTwentyDEUX, Marathon, WingMan prep, and helping with a few others), I've had less time to work on ORRRC financials. Individuals should expect up to a week delay in action instead of the typical 1-2 day turnaround that I aim for. My apologies!
 - **RUMPKE:** Rumpke has been increasingly difficult to deal with as a porta-potty provider. They have been issuing bills over 3 months after the event, and have been sending them to random club members. This has led to a few late fees, which are legitimate, but frustrating because Rumpke does not have a proper billing process for organizations like ours. We are looking at a company called "PortaKleen" for the Marathon, and I may ask the Vice President to revector our small races to use them if they provide a reasonable price and easier billing, to help cut our costs.
 - **AMAZON SMILE:** We got \$21.58 last quarter from Amazon Smile (and I think I'm the only one using it). I highly recommend that everyone go to <https://smile.amazon.com> and set the ORRRC (EIN 31-0907357) as their preferred charity. Then always shop at <https://smile.amazon.com> and we will get 1% of your purchases donated to us!
 - **ORANGETHEORY:** The issues with OrangeTheory have been cleaned-up.
- Ruth motions to approve the financials; Karen seconds; Motion passes (with Hoot and Eddie abstaining).
- Funding Considerations.
 - 20th anniversary of the Vandalia-Butler High School Performing Arts Center membership and swag (Bill).
 - Raising money for renovations. He is responsible for the silent auction and one of the baskets that he is putting together will be full of items geared toward the running community.
 - He has already gotten a donation from Can't Stop Running in Piqua.
 - He is hoping to maybe get either a membership or a free entry to a race from the ORRRC.

- He says that they will put our logo on their promotional materials.
- Peter says that he would prefer to do a membership instead of a specific race.
- Peter motions that we donate a 1-year household membership and a shirt. Ruth seconds. Motion carries.
- 5k Donut Dash at UD (Victoria / attached email).
 - I am reaching out because we are hosting our annual 5k Donut Dash on Saturday, April 9, for the first time since the start of the pandemic and we are looking for sponsors to help fund the event.
 - We are hosting the 5k to raise money for Brigid's Path, a non-profit organization dedicated to helping newborn babies that have been born exposed to addictive substances.
 - We were hoping to reach out to local organizations and businesses to raise funds or resources for our race in exchange for an advertising spot on the back of our race t-shirts!
 - Some resources we are currently looking for are coffee catering, muffins/bagels, water bottles, and bananas.
 - We are also seeking funding to help hire an official 5k timer so that we can attract competitive runners to our event.
 - Any way that you can help would be greatly appreciated.
 - It's April 9th.
 - Would like food, snacks, etc.
 - Need donuts, based on theme of eating donuts to take time off the clock.
 - We cannot do like a door prize due to school policy of giving items of value.
 - Eddie says that it gets weird for us being a 501c to donate to another 501c, since this doesn't fall under our mission. With that being said:
 - We could give some of our past trinkets, prizes, awards, etc.
 - Eddie also pointed them to the ORRRC Community Forum website to advertise and promote their event.
 - They expect about 300, but only have about 9 right now. However, many students may sign up at the last minute.
 - Jen will open the shed to Victoria / Missy.

- (Robert will open the shed to Bill to pick out a shirt for the Vandalia-Butler basket.)
- Pre-Race Reports (Robert):
 - St. Patrick's 5K
 - Race is next week.
 - They have 3 volunteers and hoping to get more within the next day or so, especially course marshals.
 - They've worked with the City of Vandalia on the course layout and temporary road closures.
 - Sycamore 10ish Miler
 - Dan just received the permit, so this race is good to go!
 - Xenia Marathon
 - There are currently 262 runners registered. 45 are for the full marathon and the rest are registered for the half marathon.
 - Based upon the current registration rate, we're expecting about 300 total.
 - We are all squared away with the City of Xenia, City Police, Green County Sheriff and Fire, and Spring Valley Officials. We did also get ham radios.
 - We have 90 volunteers committed and am looking for roughly 30 more, especially course marshals.
 - Sponsors and door prizes are coming together.
 - Medals and awards have arrived. However, the medals for the State Championship have the marathon labeled instead of the half marathon. These will be modified and relabeled correctly.
 - Sugar Maple 5K (Hoot)
 - Need approval to change the age group ranges for awards. (10 years at 3 deep instead of 5 years at 5 deep.) and do a donation to the festival for up to \$200 depending upon how much we make.
 - Needs to get it on the Club's website right away, since he is selling shirts and needs people to go there and start buying as soon as possible.
 - Eddie has been a big help in getting a Square page up and going for shirt sales.
 - We also need to get information to the festival so that they can advertise for us and sell shirts on their web-page as well.

- Peter motions that we donate up to \$200 to the festival and to change awards to 10 year ranges instead of 5. Jen seconds, Motion passes. Hoot abstains.
 - Post-Race Reports (Robert):
 - Sweetheart Shuffle – (Kevin)
 - Appreciates the timing team – Chris and Hoot coming out.
 - The weather was great when it started, but windy and snowy at the end.
 - He appreciates Karen and her niece taking over registration since he did not have enough volunteers.
 - Had 84 runners and walkers participate.
 - Several people expressed their thanks and appreciation for having a club event all the way out in that area.
 - The financial impact of the race was success and came in under budget with only \$161 of the allotted \$200 spent!
 - Frosty 14
 - Due to flooding, the course was changed after the start, which led to people completing various distances.
 - Other than that, things went very well, and people seemed to have a good time.
 - There were lots of compliments on the post-race chili!
 - Little Miami 10 Miler – (Beth)
 - About 159 participants.
 - Did not have enough volunteers.
 - The weather was perfect.
 - The one issue that got quite a few complaints was that the water stop was in the wrong place. It was supposed to be at about 3.5 miles on the way out, which would put it at 6.5 miles on the way back. It was setup too early at 1.5 miles on the way out and 8.5 miles on the way back, which left a long stretch of 7 miles without water on the course.
 - The RD's will not be doing this race next year and want to hand it over to a new RD.
- Board Discussions / Votes:
 - Final Caesar Creek Race Proposal (discussion started in Feb – Josh).
 - Met with Ruth and helped to move things in the right direction.

- Looking at an out and back on the 1-mile trail for 2 miles. People could have the option to do only 1 mile and get picked up at the other end.
- Would like to start people every minute or so like a time trial. Faster paced people starting first and slower paced later.
- Working on a name, such as Challenging Perceptions Adaptive Trail Race.
- Trying to get cross country teams out there to really support the event.
- As for budget, Eddie stated that since this is a small race, you cannot lose more than \$200.
- Looking at June 25th for this race, which is a Saturday.
- Planning to give away shirts that he would fund from another source. - Not the club.
- Thinking of next year having an ADA trail series.
- If the turnout is too large, parking may be a challenge due to limited spaces.
- Plans to make a bunch of flyers and wants to put the club logo on it, but wants to confirm that this is not a problem. Received feedback that this is okay since it is a club event.
- Ruth makes the motion to add the Challenging Perceptions Adaptive Trail Race to the calendar to be held on June 25th. Heidi seconds the motion. Kevin questioned a new race director doing this by himself. This should not be a problem since Ruth will be helping (and Mike Allen, too). Motion carries.
- Club Photographer –
 - We need to come up with a new one since Jeremy's last race with us is the Marathon.
 - He does have someone assisting him at the marathon that does have an interest.
 - There are other individuals interested, too.
 - Eddie will send out an RFP similar to what we did before to solicit bids to keep this moving as quickly as possible.
- What to do with the extra AEDs (Jen).
 - Pass them along to the youth running groups that we support, such as the Wolverines. Also, Bethel if they are still active? We will keep one for ourselves to give us an additional one to the one we already have, but will

give the other 2 away. When we do this, we need to make sure that we donate them “as is, with no warranty” so that the club cannot be held liable for any issues.

- Small-race timing – how to recruit new members? (Jen/Peter).
 - Looking for ideas and incentives to get more people interested in working on the timing team. Being on the team is quite time intensive, so it’s hard to get volunteers to truly commit.
 - Jackets were suggested.
 - Free club membership?
 - If annual party ends up being an event that you have to pay to get in, then a free entry into the annual party could be an incentive?
 - The timing team currently consists of Jen, Hoot, Christine, Eddie/Chris, Diana, and Jeff M (can be available as a second).
- Large-race timing (Peter)
 - Our contract with the outside timing services for our large races ends this year.
 - Do we want to do another contract with someone else?
 - Do we want to change the structure of this?
 - Do we want to have each large race do its own thing?
 - Three years ago, we had timing companies come in with proposals based upon our RFP. Do we want to do the same exact thing and do another three year contract, or something else?
 - Jim stated that he sat on the committee three years ago and has some strong opinions on what went well, what didn’t, and lessons learned.
 - After much discussion, it was decided that Jim will chair a committee with Jen and Eddie to make recommendations to the board.
- The next meeting will be held on April 14th at Indian Riffle Park – Shelter # 1.
- Around the Room:
 - Kevin – Had someone contact him via the hot-line wanting to rent a clock. However, we have the Sugar Maple race that weekend, so the clock rental is not an option. He also had a gentleman call that said he didn’t turn in his chip. Kevin put him in contact with Jen to arrange getting it back.

- Ruth – Based upon recent discussions about establishing a communication position, she wants everyone to know that she would be willing to do this. Someone mentioned that Andrea was going to do a race director newsletter, but that has not happened yet. Even if it does, there is no reason why the club can't have several individuals focusing on communication, especially if it targets different audiences.
- Jen – Was on the RRCA app looking for something else and one of their sessions at the RRCA Annual Meeting is “Why your marketing is not working and how to fix it.” She’s planning on going to this; it's very relevant to a lot of things we've been discussing.
- Hoot – Still giving out race cards. He’s on the second round and is very interested in getting feedback. He wants to know how well they are working and the things we could do better for next year. He is also looking for volunteers for the Sugar Maple race.
- Bill – He is willing to help with the timing team
- Quinten – He is willing to also help with the timing team.
- Eddie – Wants to let everyone know that with all the things going on, it’s taking him a little longer to address things. He’s trying to take care of things within one or two days, but that is no longer the case. Quite often, it’s taking up to seven days to get to some things. He appreciates everyone’s understanding.
- Robert – Wishes safe travels for those going to Orlando.
- Jim – Still needs conflict of interest forms from Heidi and Kevin.
- Kevin – Wants to know how many members we have. This is info that he needs for the RRCA annual meeting. It was stated that typically, we have around 1000, but we are a little lower than that right now.
- Meeting adjourned at 8:52 PM.